

**PINEWOOD FIRE DISTRICT
BOARD MEETING
November 16, 2021**

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call and Pledge of Allegiance.

2. Roll Call:

Members Present:

Chairman, Richard Drinen
Member, Lois Barnes

Clerk, Barbara Timberman
Member, Robert Rose

Member, Patricia Treharne

A quorum was established.

Staff Present:

Fire Chief, Josh Tope
Dustin Maggard
Derek Day

Office Manager, Sara Byerrum
Ben Stream

Josh Doak
Matt Burns

Public Present:

Bob Timberman

Sue Drinen

Steve Bowyer

3. Administrative Remarks:

There were no administrative remarks.

4. Approval of Minutes: October 26, 2021:

Minutes approved as presented.

5. Correspondence:

Office Manager Byerrum advised there was no Correspondence

6. Financial Reports:

Chief Tope said that we are 33.33% through the fiscal year and the expense categories are as follows: 1000 HR Salaries and Overtime is at 28.14% and HR Benefits at 33.07%, 2000 Physical Resources is at 4.6%, 3000 Operational Expenses is at 28.03% and Capital Expenditures is at 5.82% leaving the total expenditures for the fiscal year at 22.6%.

7. Office Managers Report:

Office Manager Byerrum said that we collected over \$11,000 in ambulance revenue and have \$8,700 in resident subsidy fiscal year to date. She then advised we collected over \$34,000 in wildland revenue for the month of October and \$535 in collection payments. Lastly, she ended with we still have outstanding invoices for AERO medical billing. Chief Tope reviewed the run log with the board.

8. Chiefs Report:

A. Response Exception Reports:

Chief Tope stated that the district responded to many medical calls with several motor vehicle accidents and invalid assists.

B. Update on Legislative Issues:

Chief Tope stated regarding Fire District Sales Tax, one tenth of a cent sales tax will go directly to fire districts to help with budgets since proposition 117, The district will be expecting approximately 150 million/year distributed based on LAV, with a cap on bigger districts of 3% of total income. This will be presented on the November 2022 Ballot.

C. Operational Report:

Chief Tope stated the Securis Board has approved applying for an AFG grant to cover the cost of cancer screenings. There is a 10% match from each district, and they must be a member of Securis. AFMA is lead applicant with those districts wanting to apply filling out a supplemental application. Next, Chief advised the Board of a grant opportunity, Swift Water Rescue Grant, due to the proximity of the Rafael fire. It will pay 100% for equipment such as a rope kit, PPE, rescue boat and Drone. Chief also stated that he applied the first week of November and is expecting to hear back by the end of this week.

Next, Chief advised the Board that he met with Willmeng and Gerald Adams from Willmeng to discuss the timeline and items needed to be completed prior to the bond announcement. He also had a bond meeting on the 9th of November with Bryan Lundberg with Stifel.

Lastly, Chief stated that Bear Jaw has received their new crew carriers and they are in service. He also reminded the Board that the awards banquet is December 11th starting at 6pm.

9. EXECUTIVE SESSION: Current Staffing:

Chairman Drinen asked for a motion to enter an executive session to hear from Chief Tope on staffing updates. Member Treharne moved and Member Barnes seconded. The motion was passed unanimously. Aye Votes: Chairman Drinen, Member Barnes, Member Treharne, Member, Rose, Clerk Timberman
The Board and Chief Tope entered an executive session at 3:15 pm.

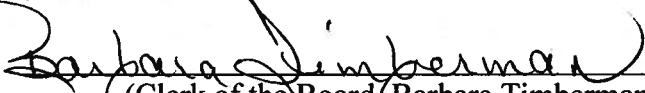
The executive session ended at 3:34 pm and the fire department personnel and public were invited back into the meeting room.

10. Call To The Public:

Chairman Drinen called to the public with no response

The meeting was adjourned at 3:35 P.M.

Next Meeting: December 21, 2021 at 3 P.M.

Respectfully submitted by 
(Clerk of the Board, Barbara Timberman)