

PINEWOOD FIRE DISTRICT  
BOARD MEETING  
September 20, 2022

**1. Call to Order & Pledge of Allegiance:**

Meeting was called to order at 3:00 p.m. with roll call and Pledge of Allegiance.

**2. Roll Call:**

**Members Present:**

Chairman, Richard Drinen  
Member, Lois Barnes

Clerk, Barbara Timberman  
Member, Robert Rose

Member, Tom Gulliver

A quorum was established.

**Staff Present:**

Fire Chief, Josh Tope  
Ben Stream  
Devon Liggett

Office Manager Sara Byerrum  
Joe McDonald  
Branden Mohler

Office Manager Tammy Pugh  
Bennie Pospishel

**Public Present:**

Bob Timberman  
Larry Young

Sue Drinen

Steve Bowyer

**3. Administrative Remarks:**

Chairman Drinen advised there was no Administrative Remarks

**4. APPROVAL OF MINUTES OF MEETING: August 16<sup>th</sup>**

Chairman Drinen asked the board members if they have any corrections to last month's meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member Rose moved and Member Gulliver seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Gulliver, Member Barnes, Member Rose.

**5. CORRESPONDENCE**

Chief Tope stated that A shift and himself attended the ladies putter lunch last week and they donated \$250 along with a thank you note. Board members read the thank you note.

**6. FINANCIAL REPORTS: Review and discussion of April expenditures as presented**

Chief Tope said that we are 16.67% through the fiscal year and the expense categories are as follows: 1000 HR salaries and Overtime is at 15.3% and HR Benefits at 16.21%, 2000 Physical Resources is at 5.46%, 3000 Operational Expenses is at 12.41% and Capital Expenditures is at 3.34% leaving the total expenditures for the fiscal year at 11.53%.

**7. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports**

Office Manager Pugh advised that Fire Recovery received approximately \$2400 in ambulance revenue for the month of August. She continued with advising we have approximately \$34000 outstanding

invoices with Fire Recovery. We collected \$325 in ambulance collection and \$200 in vehicle stabilization in the month of August. Along with approximately \$24000 in wildland billing. She stated that for AERO medical we received \$9000 in ambulance revenue in August, and we have \$19000 outstanding. We will be finished with AERO at the end of September and fully moved over to Fire Recovery. Chief Tope reviewed the run log.

## **8. CHIEF'S REPORT:**

### **A. Response exception reports**

Chief Tope advised the board that the firefighters responded to a community member that was not breathing. He stated that our new Office Manager Tammy Pugh had originally taken the 911 call and walked the caller through CPR over the telephone. A deputy was also in the area and arrived on scene prior to the firefighters and took over CPR. Chief Tope stated that the patient has survived and is doing well.

### **B. Update on legislative issues**

Chief Tope stated that the bond is ready for election on November 8<sup>th</sup>. He advised he is planning on having a bond meeting next week with the labor group to promote the bond.

He continued with Prop 310 and advised he had sent the board talking points via email. Chief Tope reminded the board that Prop 310 is also on the November 8<sup>th</sup> ballot.

### **C. Operational report**

Chief Tope advised the board that the firefighters have officially started the redemption counselling. He continued with Firehouse subs grant extrication equipment has been ordered and the gurney lift has been ordered as well.

He stated that BearJaw has returned, and they have been out all season. Chief Tope advised they are available for 12 more days and then fire season is over.

## **9. Report of discussions with Pinewood Country Club**

Chairman Drinen advised Pinewood Country Club Board has not discussed our request and promised they would at their next board meeting. He advised once he received more information we would discuss it.

## **10. Call to the Public:**

Steve Bowyer stated he appreciated the firefighters participating in the golf tournament along with Chief being at the 16<sup>th</sup> hole.

The meeting was adjourned at 3:14 P.M.

Next Meeting: October 18, 2022, at 3 P.M.

Respectfully submitted by

  
(Clerk of the Board, Barbara Timberman)