

PINEWOOD FIRE DISTRICT  
SPECIAL BOARD MEETING  
September 1, 2023

**1. Call to Order & Pledge of Allegiance:**

Meeting was called to order at 12:30 p.m. with roll call.

**2. Roll Call:**

**Members Present:**

Chairman, Richard Drinen      Clerk, Barbara Timberman      Member, Robert Rose  
Member, Lois Barnes      Member, Barb LaBranche (Absent)

A quorum was established.

**Staff Present:**

Fire Chief, Josh Tope      Office Manager, Tammy Pugh      Josh Doak  
Matt Burns

**Public Present:**

Bob Timberman      Larry Young

**3. Administrative Remarks**

Chairman Drinen advised he had no administrative remarks for today's meeting.

**4. DISCUSSION AND VOTE: Amended Fire Station Project AIA/Contract**

Chief Tope reminded the board that this contract was sent to our attorney's office roughly 10 weeks ago, and the attorney's recommendations were forwarded to Willmeng's general council. Willmeng brought up a concern in the annexes about the exhibits that were attached. They were not related to us as they were related to private commercial buildings, and not the governmental agreements. Willmeng and Chief Tope came to an agreement and created the final agreement.

Chairman Drinen stated the contract protected both us and Willmeng for every instance.

Member Rose wanted to know at what point they would know what our costs would be and if we would be getting a final contract with a dollar amount. Chief Tope explained that this current contract covers planning and design. Once a design is completed, there will be addendum to this contract for the actual construction.

Chairman Drinen asked for a motion to approve the Amended Fire Station project as presented. Member Rose moved and Member Barnes seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member Barnes.

## **5. DISCUSSION AND VOTE: 2023 Fire Chief Contract**

Chairman Drinen explained to the board the contract had been updated by Chief Tope and the modifications were in red. Section 7, of the contract, included Chief Tope entering the DROP as of November 1, 2023, in which, Chief Tope and the District will stop paying into PSPRS as he will be retired.

Chairman Drinen asked for a motion to approve the 2023 Fire Chief Contract as presented. Clerk Timberman moved and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member Barnes.

## **6. DISCUSSION AND VOTE: Landmark Dividend Proposal**

Chief Tope reviewed the proposal from Landmark Dividend. They proposed to pay us \$210,000 in one lump sum, Landmark Dividend would receive the rent money from the current carriers and share any future rent money from new carriers 50/50 with PFD.

Chairman Drinen brought up a concern about the contract stating we must agree to provide more space in the easement if needed. Chief Tope stated he was also concerned with this statement as we would not have any more room to expand.

Member Barnes and Clerk Timberman stated they were not in favor of moving forward with this proposal.

After discussing the proposal no vote was needed as the board is not moving forward with the proposal. Chief Tope stated he would get back with Landmark Dividend and advised them we are not interested at this time.

## **7. VOTE AND DISCUSSION: Resolution #2023-09 Annexation of 17592 S Osprey Circle property**

Chief Tope gave an overview of the resolution for the annexation of the Osprey Circle property located in Foxboro Estates.

Chairman Drinen asked for a motion to approve Resolution 2023-09 as presented. Member Barnes moved and Member Rose seconded. Motion was passed unanimously.

Ayes Votes: Chairman Drinen, Clerk Timberman, Member Barnes, Member Rose.

## **8. Call to the Public**

Chief Tope had a few updates to advise the board of:

- 1) Crews have been assisting Agee's in getting ready for the Labor Day event this weekend.
- 2) We had 2 paramedic Chief's interviews this morning and an offer will most likely be made next week.
- 3) Chief Tope has been working on the building title. A resolution is currently being made stating what was believed to have happened with the volunteer association when it dissolved.
- 4) No new updates on where the crews are going live during the station rebuild. Chief Tope is sending the contract back to Willmeng today and we should know more soon.

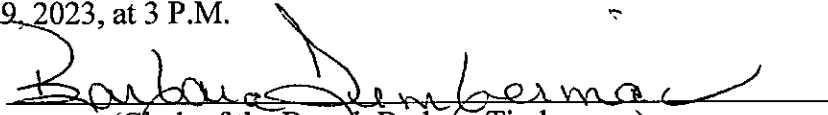
Larry Young asked why Engine 41 had been out of service so long. Chief Tope advised the engine was getting new brakes and air conditioning.

Bob Timerman asked for confirmation if the farmer's market was being moved to the basketball courts on Saturday. Chief Tope confirmed this was true as their normal location was going to be utilized for the Agee's event.

The meeting was adjourned at 12:53 P.M.

Next Meeting: September 19, 2023, at 3 P.M.

Respectfully submitted by

  
(Clerk of the Board, Barbara Timberman)