

PINEWOOD FIRE DISTRICT  
SPECIAL BOARD MEETING  
January 30, 2024

**1. Call to Order & Pledge of Allegiance:**

Meeting was called to order at 2:00 p.m. with roll call.

**2. Roll Call:**

**Members Present:**

Chairman, Richard Drinen	Clerk, Barbara Timberman	Member, Robert Rose
Member, Lois Barnes	Member, Barb LaBranche	

A quorum was established.

**Staff Present:**

Fire Chief, Josh Tope	Office Manager, Tammy Pugh	Josh Doak
Derek Day	Matt Burns	Dustin Maggard

**Public Present:**

Sue Drinen	Bob Timberman	Amber Burns
Jason Alvarado (Willmeng)	Keith Sabia (Willmeng)	Eli Newton (Willmeng)
Gerald Adams (Pearlman Architects)		

**3. Administrative Remarks**

Chairman Drinen advised the board he did not have any administrative remarks.

**4. Award Presentation**

Chief Tope presented Firefighter/Paramedic Matt Burns with the Exemplary Service Award for 2023. Matt was recognized for his assistance with the recent software changes within the department. Chief Tope read one of Matt's nominations that in sum stated Matt has put a lot of time and effort into our new hires to better prepare them for their future and has willingly signed up for shifts that would have been a mandatory recall. Matt is an asset to the team, and we are grateful for his dedication to the community. Congratulations Matt!

**5. Willmeng Station Presentation**

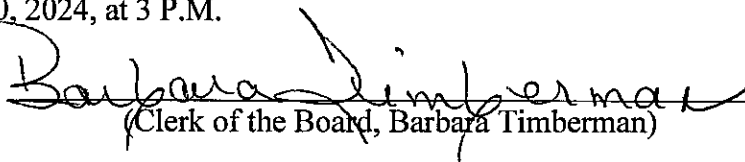
Willmeng Construction and Pearlman Architect presented a power point for the Fire Station's Design-Build. The presentation included the original concept with a cost of \$7.13 million for 12,040 square feet. With modifications and removing the second story as another concept, the cost would drop to \$6.13 million for 9,970 square feet. They also talked about the possibility of using steel frames instead of wood. Chief Tope stated he would talk about financing options, but not when Willmeng was present.

**6. Call to the Public**

There were no comments or questions from the public.

The meeting was adjourned at 3:02 P.M.  
Next Meeting: February 20, 2024, at 3 P.M.

Respectfully submitted by

  
(Clerk of the Board, Barbara Timberman)