

PINEWOOD FIRE DISTRICT
BOARD MEETING
March 19, 2024

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen Clerk, Barbara Timberman (absent) Member, Robert Rose
Member, Lois Barnes (absent) Member, Barb LaBranche

A quorum was established.

Staff Present:

Fire Chief, Josh Tope Office Manager, Tammy Pugh
Josh Doak Matt Burns Derek Day
Josh Rygiel Dustin Maggard

Public Present:

Sue Drinen Steve Bowyer

3. Administrative Remarks

Chairman Drinen advised he had no administrative remarks.

4. APPROVAL OF MINUTES OF BOARD MEETING: February 20, 2024

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member LaBranche moved, and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Member Rose, Member LaBranche.

5. CORRESPONDENCE

Office Manager Pugh advised she had no correspondence.

6. FINANCIAL REPORTS: Review and discussion of February expenditures as presented

Chief Tope said that we are 66.67% through the fiscal year and the expense categories are as follows: Total Revenue is at 27.54% with carry-over, 1000 HR salaries and Overtime is at 63.16% and HR Benefits at 66.79%, 2000 Physical Resources is at 59.77%, 3000 Operational Expenses is at 58.22% and Capital Expenditures is at 1.64% leaving the total expenditures for the fiscal year at 47%.

7. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports

Office Manager Pugh advised that Fire Recovery received \$5,712 in ambulance revenue, with a fiscal year to date of \$80,594. She continued with the collection's revenue being at \$269 with a fiscal year of \$1,119. Lastly, she advised the out of district collection revenue was \$300.60 making that the fiscal year amount as well.

Chief Tope reviewed the run log for February 2024.

8. DISCUSSION AND VOTE: Station Funding Options

Chief Tope gave a presentation on a preliminary fiscal year 24-25 budget. After reviewing what money we would have left over, Chief Tope gave a power point presentation of our financing options for a lease purchase. Chief Tope requested the board members to decide on which lease purchase agreement he should move forward with. After discussion between the members, they decided to move forward with the \$2 million dollar option.

Chairman Drinen asked for a motion to approve the lease purchase agreement in the amount \$2 million dollars. Member LaBranche moved, and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Member Rose, Member LaBranche.

9. CHIEF'S REPORT

A. Response exception reports

Chief Tope stated we have responded to a lot of motor vehicle accidents due to the snow and icy weather. Crews responded to a semi-truck that went over a bridge and fell roughly 50 feet. They also responded to a semi-truck that was on fire that was full of meat products.

B. Update on legislative issues

Chief Tope talked about the PTSD legislation "tiger act" and how it reads that a person "shall use certain types of medications".

C. Operational report

Welcome to Pinewood Fire, Josh Rygiel! He is our newest paramedic/firefighter.

Regarding grants, Chief Tope stated he will have more information in the future.

April 27, 2024, at noon, we will be having our Spring Fling BBQ at Agees. Families are welcome!

May 8 and 9, the Cocodona (ultra marathon) will be passing through Munds Park. There will be a stopping point for the athletes in the Country Club's parking lot.

June 22, 2024, 1000 to 1200, will be the annual community safety day.

Chief Tope stated we are currently looking at reorganizing our divisions. At this time, we are brainstorming ideas and will have more information soon.

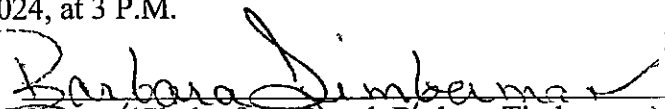
10. Call to the Public

There were no comments from the public.

The meeting was adjourned at 3:25 P.M.

Next Meeting: April 16, 2024, at 3 P.M.

Respectfully submitted by


(Clerk of the Board, Barbara Timberman)