

**PINEWOOD FIRE DISTRICT
BOARD MEETING
April 16, 2024**

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen	Clerk, Barbara Timberman	Member, Robert Rose
Member, Lois Barnes	Member, Barb LaBranche	

A quorum was established.

Staff Present:

Fire Chief, Josh Tope	Office Manager, Tammy Pugh (absent)	
Jason Maynard	Kris Jordan	Dominic Garcia
Robert Ortiz		

Public Present:

Sue Drinen

3. Administrative Remarks

Chairman Drinen advised he had no administrative remarks.

4. APPROVAL OF MINUTES OF BOARD MEETING: March 19, 2024

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member Rose moved, and Member LaBranche seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Barnes, Member Rose, Member LaBranche.

5. CORRESPONDENCE

Chief Tope advised he had no correspondence.

6. FINANCIAL REPORTS: Review and discussion of March expenditures as presented

Chief Tope said that we are 75% through the fiscal year and the expense categories are as follows: Total Revenue is at 28.67% with carry-over including the bond and 81.8% with carry-over without the bond, 1000 HR salaries and Overtime is at 71.14% and HR Benefits at 71.14%, 2000 Physical Resources is at 65.22%, 3000 Operational Expenses is at 68.05% and Capital Expenditures is at 1.93% leaving the total expenditures for the fiscal year at 27.13%.

7. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports

Chief Tope advised the board that Office Manager Pugh left sick this morning and he'd be giving the office manager's report. Chief Tope advised that Fire Recovery received \$3,532 in ambulance revenue, with a fiscal year to date of \$84,126 and there is \$131,623 in outstanding claims. Chief Tope continued

with advising the resident subsidy for the month of March is approximately \$1,400, bringing the fiscal year to date to approximately \$25,000. He continued with the collection's revenue being at \$658 with a fiscal year of approximately \$1,200 and there is \$85,000 in outstanding claims. Lastly, Chief Tope reviewed the fiscal year to date income for Wildland at \$225,483, Out of District collections at \$300 and Vehicle Stabilization at \$7,416.

Chief Tope reviewed the run log for March 2024.

8. STATION UPDATE

Chief Tope spoke about the lease purchase and what it would look like if we moved forward with it now. If we were to sign papers for the lease purchase now, we would immediately be funded the \$2 million dollars, however, interest would also start right away. Chief Tope advised the board we are required to spend our bond money first, then the lease purchase. Chief Tope would like to hold off on the lease purchase until spring of next year to prevent additional costs. The board agreed it was the right decision to wait to move forward with the lease purchase until the money was needed.

Chief Tope recently had two meetings with Willmeng. The first meeting was to regroup and reorganize over Zoom.

The second meeting was held in Phoenix where Chief Tope was given a breakdown of costs for the new building. Chief Tope presented the board with this executive summary.

9. BEARJAW UPDATE

Robert Ortiz gave an update on Bear Jaw

- Crews started yesterday with 80 hours of critical training which includes two-a-days physical training.
- Crews are attending multiple training courses to prepare for the upcoming season; stop the bleed and land navigation training.
- April 29 – May 9 is the community clean up.
- Bear Jaw will go available nationally on May 10

Chief Tope added that the HMGP grant, for homeowners that live on private property that the drainage goes through, will have a community meeting April 26 at 6pm.

10. CHIEF'S REPORT

A. Response exception reports

Crews have responded to quite a few car fires and motor vehicle accidents. A semi-truck went off the bridge at woods canyon and the driver had to be rescued, he survived.

Crews also responded to another motor vehicle accident where a sedan hit a rock wall, spun out on the highway and their engine flew out and started a small fire in the median.

B. Update on legislative issues

DFFM grant has been delayed to the middle or end of April.

Flood planning meetings have happened, and false things are being said about the county. Chief Tope supports the county and will not side with the community members that are making false statements.

C. Operational report

Chief Tope is working on the upcoming budget and hopes to have a draft prepared for the next board meeting.

We are currently working on divisional changes and grouping some divisions together to help with the workload. Senior staff meeting will be held this Friday. E41 is out of service again. It is currently in the shop. We are still looking at options for a refurbishment or new engine soon.

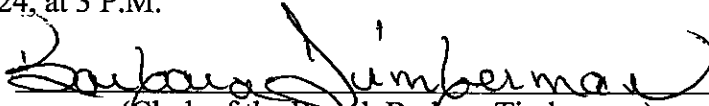
11. Call to the Public

Barb Timberman wanted to thank the crews for their assistance over the past few days.

The meeting was adjourned at 3:25 P.M.

Next Meeting: May 21, 2024, at 3 P.M.

Respectfully submitted by


(Clerk of the Board, Barbara Timberman)