

PINWOOD FIRE DISTRICT
BOARD MEETING
May 20, 2025

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen	Clerk, Barbara Timberman	Member, Robert Rose
Member, Norma Whitaker	Member, Barb LaBranche (absent)	

A quorum was established.

Staff Present:

Fire Chief, Josh Tope	Office Manager, Tammy Pugh
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Public Present:

Sue Drinen

3. Administrative Remarks

Chairman Drinen advised that after the board meeting had adjourned, Chief Tope arranged to have a view of the new stations floorplan that he could show on the TV, from his laptop.

4. APPROVAL OF MINUTES OF BOARD MEETING: April 17, 2025

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member Rose moved, and Member Whitaker seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member Whitaker.

5. APPROVAL OF MINUTES OF SPECIAL BOARD MEETING: April 28, 2025

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Clerk Timberman moved, and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member Whitaker.

6. CORRESPONDENCE

Office Manager Pugh advised there was no correspondence.

7. FINANCIAL REPORTS: Review and discussion of April expenditures as presented

Chief Tope said that we are 83.33% through the fiscal year and the expense categories are as follows: Total Revenue is at 91.1% with carry-over including the bond and 52.7% with carry-over without the bond, 1000 HR salaries and Overtime is at 75.91% and HR Benefits at 82.65%, 2000 Physical

Resources is at 70.36%, 3000 Operational Expenses is at 90.66% and Capital Expenditures is at 15.24% leaving the total expenditures for the fiscal year at 38.84%.

8. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports

Office Manager Pugh advised that we received \$8,860 in ambulance revenue, making our fiscal year to date \$124,247, and outstanding we have \$204,429. She continued with ambulance in collections receiving \$471, making our fiscal year \$2,755, with an outstanding amount of \$113,749. Lastly, she advised that vehicle stabilization revenue received \$425, making our fiscal year \$11,366, with an outstanding amount of \$5,033. She had nothing to report on for Out of District Collections, Wildland Revenue or State Land.

Chief Tope reviewed the run log for April 2025.

9. VOTE AND DISCUSSION: Resolution #2025-02 Annexation of 22197 Fox Ranch Road property

Chief Tope gave an overview of the resolution for the annexation of 22197 Fox Ranch Road, which is located to the east of Foxboro Estates.

Chairman Drinen asked for a motion to approve Resolution 2025-02 as presented. Member Whitaker moved and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member Whitaker.

10. STATION UPDATE

- Chief Tope stated the station was knocked down last Monday. It is a dirt lot and over the next two weeks a lot of the groundwork will be completed.
- The ADEQ permit for the sewer has been completed.
- OAC meetings are every other Thursday and the building grounds trailer.
- The bond is still moving forward; we are currently waiting for translation for publication in the Arizona Daily Sun newspaper.
- The temporary housing is going well. The guys have settled in and made it home for now. The apparatus structure is just about complete. Loren Vickers will be out next week to install doors.

11. CHIEF'S REPORT

A. Response exception reports

- Semi-truck rolled over after running off of the road. It was carrying over 12,000lbs of portobello mushrooms. Highway lanes were restricted during the clean-up process.
- A lot of responses for sick patients.

B. Update on legislative issues

- Chief Tope talked about the recent discussions about wildland insurance being cancelled. He advised there has been a committee formed to look more into detail on why cancellations are happening.

C. Operational report

- GFR testing has been completed. Firefighter Tyler McCoy made his decision to join the Pinewood Fire Department and is currently completing his background. He is very eager and will be starting the academy in July 2025.

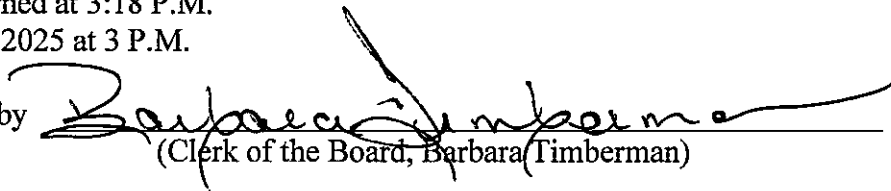
12. Call to the Public

Sue Drinen wanted to share that her granddaughter was in the 98 percentiles in the AIMS testing. Her and Dick are very proud grandparents.

The meeting was adjourned at 3:18 P.M.

Next Meeting: June 17, 2025 at 3 P.M.

Respectfully submitted by


(Clerk of the Board, Barbara Timberman)