

PINEWOOD FIRE DISTRICT
SPECIAL BOARD MEETING
December 30, 2025

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen
Member, Norma Whitaker

Clerk, Barbara Timberman
Member, Barb LaBranche

Member, Robert Rose

A quorum was established.

Staff Present:

Fire Chief, Josh Tope Office Manager, Tammy Pugh
Firefighter, Jason Maynard

Public Present:

Sue Drinen

3. Administrative Remarks

Chairman Drinen wanted to thank everyone for making the time to attend the special board meeting.

Chief Tope wanted to advise the board that he has not seen the final easement paperwork from the Arizona Water Company. Per the water company, we have until February 2026 to approve and sign it. Chief Tope will get with Chairman Drinen and Clerk Timberman for signatures when the time is needed.

4. Bear Jaw Fuels Crew Update and Discussion

Chief Tope and Member LaBranche recently attended a meeting Bear Jaw meeting with Highlands Fire District and their board members. A few of the topics that were discussed if Bear Jaw was to dissolve are who would do the Firewise assessments and the fuel mitigation. Future assignments could consist of possibly keeping the two positions and sending them with engines.

Board members wanted to know if Bear Jaw dissolves, how assets would be split. Chief Tope stated that Highlands Fire District has a lot invested into the program and it would not be a 50/50 split, but possibly 40/60 or 30/70.

Member LaBranche and Member Rose are part of the Bear Jaw committee for the Pinewood Fire District.

There is no timeline at this time, but there should be more of an idea by the end of January or beginning of February after both agencies meet.

Clerk Timberman asked how the future would look with the clean-up. Chief Tope stated he was working with the county about setting up an alternative green waste program by bringing in large dumpsters for

residents to drop off their waste at. There would still be a process of crews tearing bags and burning the green waste.

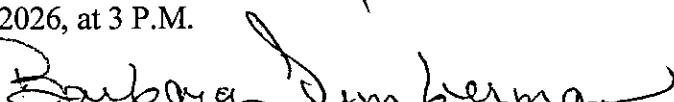
5. Call to the Public

There were no comments from the public.

The meeting was adjourned at 3:18 P.M.

Next Meeting: January 20, 2026, at 3 P.M.

Respectfully submitted by


(Clerk of the Board, Barbara Timberman)