

PINEWOOD FIRE DISTRICT
BOARD MEETING
February 17, 2026

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen Clerk, Barbara Timberman Member, Robert Rose
Member, Norma Whitaker (Absent) Member, Barb LaBranche (Absent)

A quorum was established.

Staff Present:

Fire Chief, Josh Tope Office Manager, Tammy Pugh
Captain, Dom Garcia Firefighter, Jason Maynard

Public Present:

Sue Drinen

3. APPROVAL OF MINUTES OF BOARD MEETING: January 20, 2026

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member Rose moved, and Clerk Timberman seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose.

4. CORRESPONDENCE

Office Manager Pugh advised there were no correspondences.

5. FINANCIAL REPORTS: Review and discussion of January expenditure as presented

Chief Tope said that we are 58.33% through the fiscal year and the expense categories are as follows: Total Revenue is at 43.3% with carry-over including the bond and 74.6% with carry-over without the bond, 1000 HR salaries and Overtime is at 60.9% and HR Benefits at 65.8%, 2000 Physical Resources is at 45.38%, 3000 Operational Expenses is at 56.98% and Capital Expenditures is at 55.89% leaving the total expenditures for the fiscal year at 57.65%.

6. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports

Office Manager Pugh advised that we received \$5,030 in ambulance revenue, making our fiscal year \$77,178 and outstanding we have \$234,349. She had nothing to report on for Ambulance in Collections, Out of District Collections, Wildland Report, Vehicle Stabilization or State Land.

Chief Tope reviewed the run log for January 2026.

7. DISCUSSION AND APPROVAL: Bear Jaw IGA

Chief Tope stated under section 3 of the IGA, any party can terminate within 30-day notice. Chief Tope presented the termination letter to the board, asking them to discuss and approve as he was going to take the signed document to Highlands Fire as they were having their board meeting today.

Chairman Drinen asked for a motion to approve the termination of the Bear Jaw IGA as presented. Clerk Timberman moved, and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose.

8. STATION UPDATE

- Trench drains are being set
- Crews are putting in back fill
- Bay flooring will be poured this week
- FF&E was removed from the working list and PFD staffing is going through the list to create an ordering agenda.
- Chief is working with PPOA and Auxiliary for purchases
- April 27 is the tentative date that we will get the keys

9. CHIEF'S REPORT

A. Response exception reports

- Lots of motor vehicle accidents and sick patients
- Crews responded to a chimney fire; everything was code 4

B. Update on legislative issues

- Bond sales are currently happening - \$1.3 million in sales
- Documents to sign will be sent to Chief Tope either Friday or Monday. Once received, Chief Tope will get with Dick and Barb Timberman for signatures.
- Bond will close on February 27
- Capitol One purchased the bond

C. Operational report

- Austin's academy will begin March 1
- Crews are starting to order FF&Es for the new station

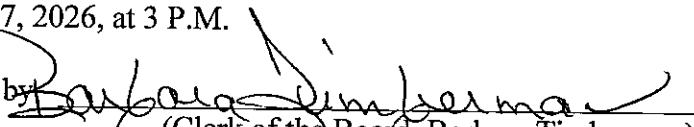
10. Call to the Public

There were no comments from the public.

The meeting was adjourned at 3:12 P.M.

Next Meeting: March 17, 2026, at 3 P.M.

Respectfully submitted by


(Clerk of the Board, Barbara Timberman)