

PINEWOOD FIRE DISTRICT
BOARD MEETING
March 17, 2026

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen	Clerk, Barbara Timberman	Member, Robert Rose
Member, Norma Whitaker	Member, Barb LaBranche	

A quorum was established.

Staff Present:

Fire Chief, Josh Tope	Office Manager, Tammy Pugh (on phone)
Captain, Caleb Garcia	Firefighter, Tyler McCoy
Engineer, Devon Liggett	Firefighter, Josh Rygiel

Public Present:

Sue Drinen

3. APPROVAL OF MINUTES OF BOARD MEETING: February 17, 2026

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member LaBranche moved, and Member Rose seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member LaBranche, Member Whitaker.

4. CORRESPONDENCE

Chief Tope advised there were no correspondences.

5. FINANCIAL REPORTS: Review and discussion of February expenditure as presented

Chief Tope said that we are 66.67% through the fiscal year and the expense categories are as follows: Total Revenue is at 44.6% with carry-over including the bond and 76.7% with carry-over without the bond, 1000 HR salaries and Overtime is at 66.84% and HR Benefits at 67.27%, 2000 Physical Resources is at 52.25%, 3000 Operational Expenses is at 62.1% and Capital Expenditures is at 55.98% leaving the total expenditures for the fiscal year at 59.84%.

6. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports

Office Manager Pugh advised that we received \$6,631 in ambulance revenue, making our fiscal year \$83,809 and outstanding we have \$227,380. She had nothing to report on for Ambulance in Collections, Out of District Collections, Wildland Report, Vehicle Stabilization or State Land.

Chief Tope reviewed the run log for February 2026.

7. STATION UPDATE

- We should be getting the keys on April 27
- Elevator arrived yesterday
- Appliances should arrive tomorrow
- Mill work is being done throughout the station
- Drywall and painting are just about complete
- Exterior is currently being painted
- Front apron is still a work in progress

8. CHIEF'S REPORT

A. Response exception reports

- Truck vs Semi truck – patient needed extrication (partial amputation of the leg)
- Crews responded to lots of medicals
- Run review was yesterday

B. Update on legislative issues

- PSPRS – Tier 3 is currently at 25 years / 55 years old to retire. Program is trying to get rid of the age requirements.

C. Operational report

- Chief attended pre-season wildland meeting. Outlook doesn't look so good. All regions are coming up in the next three to four weeks.
- ACLS class came to PFD for an in-house training.
- Dispatch user group meetings are now going to be monthly. The CAD system is currently being updated, which is a big process.
- DFFM – Green waste pickup has been shortened to a week. State is bringing 40 people to assist for four days, and 60 people for 1 day. Bags should be out by the 26th of April.
- Community watch is May 21 at 1830 – Bear Jaw will be on the agenda
- Engineer Bennie Pospishel and Chief are applying for a grant through Willingham. Grant money will be used for the gym equipment.

9. Call to the Public

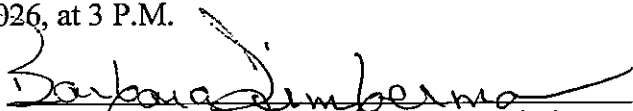
Captain Caleb Garica brought the new thermos equipment that was just purchased with the help of the auxiliary. He provided a demonstration for the board and explained the parameters it has. These will be put on the engines and used for various calls.

Chief Tope wanted to say thank you to our auxiliary for the \$20,000 donation that will be used for FF&Es for the new station.

The meeting was adjourned at 3:20 P.M.

Next Meeting: April 21, 2026, at 3 P.M.

Respectfully submitted by



(Clerk of the Board, Barbara Timberman)