

PINEWOOD FIRE DISTRICT
BOARD MEETING
September 15, 2026

1. Call to Order & Pledge of Allegiance:

Meeting was called to order at 3:00 p.m. with roll call.

2. Roll Call:

Members Present:

Chairman, Richard Drinen	Clerk, Barbara Timberman	Member, Robert Rose
Member, Norma Whitaker	Member, Barb LaBranche	

A quorum was established.

Staff Present:

Fire Chief, Josh Tope	Office Manager, Tammy Pugh
Firefighter, Matt Burns	Engineer, Devon Liggett
Engineer, Bennie Pospishel	

Public Present:

Sue Drinen	Larry Young
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3. APPROVAL OF MINUTES OF BOARD MEETING: August 18, 2026

Chairman Drinen asked the board members if they have any corrections to the board meeting minutes. There were no corrections presented. Chairman Drinen asked for a motion to approve the minutes as presented. Member LaBranche moved, and Member Whitaker seconded. Motion was passed unanimously.

Aye Votes: Chairman Drinen, Clerk Timberman, Member Rose, Member LaBranche, Member Whitaker.

4. CORRESPONDENCE

Chief Tope passed around two thank you cards that included donations for the station.

5. FINANCIAL REPORTS: Review and discussion of August expenditure as presented

Chief Tope said that we are 16.67% through the fiscal year and the expense categories are as follows: Total Revenue is at 17.1% with carry-over including the bond and 15.9% with carry-over without the bond, 1000 HR salaries and Overtime is at 21.33% and HR Benefits at 17.47%, 2000 Physical Resources is at 2.85%, 3000 Operational Expenses is at 12.26% and Capital Expenditures is at 34.43% leaving the total expenditures for the fiscal year at 24.68%.

6. OFFICE MANAGER'S REPORT: Financial and run log comparison exception reports

Office Manager Pugh advised that we received \$9,395.44 in ambulance revenue, making our fiscal year \$17,446.84. Outstanding we have \$219,668.40 in ambulance revenue. She had nothing to report on for State Land, Vehicle Stabilization, Ambulance in Collections, or Out of District Collections.

Chief Tope reviewed the run log for August 2026.

7. STATION UPDATE

- We just sent Willmeng their last payment.
- Chief and Devon are working with contractors to complete the warranties that were submitted.
- The fence out front has been completed. Staining will be done in the upcoming weeks.
- T-Mobile is looking to add to our cell tower.

8. CHIEF'S REPORT

A. Response exception reports

- C Shift responded to an RV fire.
- B Shift responded to a car fire.
- Crews have responded to a lot of medical calls lately.

B. Update on legislative issues

- AFDA started their funding study. They should have the results completed within the next six months.
- Prop 143 is dead; it was deemed unconstitutional.

C. Operational report

- DEA – we must be registered with the DEA since we have scheduled drugs.
- We are still in the process of changing our medical direction to IMD, rather than using FMC.
- Red trailer has been sold for just over 4k.
- We just sent a few firefighters to fire school.
- We just had a few single resources come back from wildland assignments.
- GFR is having their hiring process. We currently do not have any open positions and are not hiring.
- Town Hall meeting will be this Thursday at 1830, at the Fire Station.

9. Call to the Public

There were no comments from the public.

The meeting was adjourned at 3:14 P.M.

Next Meeting: October 20, 2026, at 3 P.M.

Respectfully submitted by


(Clerk of the Board, Barbara Timberman)